

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report**

Committee Work: Finance

Date and time: August 4, 2020, 7:01pm – 7:05 via electronic participation (Zoom)

Attendees:

Board: Jo Beckwith, George Kotsinis, Bonnie Sutton, Andrea Farr Capizzi, Jennifer Cheng, Katherine Arnold, Anne Linsdau-Hoepfner,

Library Staff: Ryan Livergood, Noreen Reese, Gina Ornelas

Two other anonymous viewers.

Summary: What was discussed, reported on, accomplished? Was there consensus on a decision?

1. Treasurer's Annual Report of all Receipts and Expenditures will be prepared by the accounting firm who prepares the monthly compiled financial statements.
2. Workpapers are being prepared for the auditors. Auditors will be contacted to determine how things will be different and what workspace they need for an audit during COVID-19.

Recommendation(s) for Board Action (if any):

Move that the Board Approve xxx (consent agenda) or (new business)

None.

Tasks Pending (if any) Who – What – When: Who's doing the task? What is it? What's the deadline?

Agenda item(s) for next Committee of the Whole:

July financial statements.

Submitted by/date: Andrea Farr Capizzi / August 4, 2020