

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report**

Committee Work: Finance Buildings & Grounds Policy

Date and Time: 9-4-18 7:00 to 7:35

Summary: What was discussed, reported on, accomplished? Was there consensus on a decision?

- o July 2018 statements were discussed, we need to determine if adjusting journal entries were reflected.
- o 2018/2019 Budget was discussed
- o Budget + Appropriation Ordinance was discussed.
- o Fiscal 2017/2018 audit is on track.
- o \$1,000,000 to be transferred to special Reserve Fund

A meeting with the partner of our bookkeeping firm is planned to discuss their internal controls and service.

Recommendation(s) for Board Action (if any), consent agenda or new business?:

Approval of payrolls + bills,
Pass Budget + Appropriation Ordinance.

Tasks Pending (if any) Who - What - When: Who's doing the task? What is it? What's the deadline?

Approval of July financial statements.

Agenda item(s) for next Committee of the Whole:

July + August financial statements

Submitted by/date: Andrea Farr Capizzi, Treasurer on 9-4-2018