

Warren Newport Public Library

Board of Trustees

Regular Meeting

October 16, 2018 7:00 PM

McCullough Room

AGENDA

- I. Call to order, roll call, and determination of quorum { 1 }
- II. Pledge of Allegiance { 1 }
- III. Reading of the Mission Statement { 1 }
- IV. Public Comments, Correspondence, and Communications.
INFORMATION { 20 }
 - a. Public Comments
The Board of Trustees allows up to 20 minutes for Public Comment. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.
 - b. Written:
 - i. Memoranda from legal counsel, if any.
 - ii. Other.
- V. Fundraising discussion with Stu Wilson, Director/Principle Consultant of Library Strategies. INFORMATION { 30 }
- VI. Consent agenda (*Any trustee may remove items from the consent agenda for separate action by the Board.*) ACTION { 2 }
 - a. Secretary's report. Approval of minutes of:
 - i. Public Hearing: Budget & Appropriation for Fiscal Year 2018-2019.
 - ii. Regular Meeting September 17, 2018.
 - b. Approval of payrolls for September 2018.
 - c. Approval of bills payable for August 2018.
 - d. Patron suggestions from September 2018.
 - e. Board Policies for approval:
 - i. 1007 Electronic Communication Among Trustees
 - ii. 3040 Services to Schools
 - iii. 3046 The Point

- f. Personnel Policies for approval:
 - i. 305 Holidays

MOTION: THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED.

- VII. Item(s) removed from consent agenda, if any. ACTION {5}
 - VIII. President's report. INFORMATION {1}
 - IX. Reports of other trustees. INFORMATION {5}
 - X. Reports of the standing committees. INFORMATION {2}
 - a. Committee of the Whole—Meeting of October 2, 2018
 - i. Personnel and General
 - ii. Finance
 - iii. Policy
 - iv. Building & Grounds
 - XI. Executive Director's report for September 2018. INFORMATION {5}
 - XII. Unfinished business.
 - a. Landscaping Project. INFORMATION {10}
 - b. Per Capita Grant requirements. INFORMATION {5}
 - XIII. New business
 - a. Approval of financial statements for July and August 2018. ACTION {5}
 - b. Resolution 2018/2019-2 To determine estimate of funds needed for 2018/2019 Fiscal Year. ACTION {5}
- MOTION: THAT RESOLUTION 2018/2019-2 TO DETERMINE ESTIMATED FUNDS NEEDED FOR 2018/2019 BE APPROVED AS PRESENTED
- c. Audited financial statement by Eder, Casella & Company for FY ended June 30, 2018. ACTION {5}
- MOTION: THAT THE FINANCIAL STATEMENT FOR FY ENDED JUNE 30, 2018, AS AUDITED BY EDER, CASELLA & COMPANY, BE ACCEPTED FOR FILING.
- d. Quarterly Board self-evaluation board goals. INFORMATION {5}
 - e. Evaluation of Executive Director. INFORMATION {5}
 - f. Treasurer's report of annual receipts and disbursements. ACTION {2}

- g. Other potentially actionable items: Agenda items November 2018 Regular Meeting. {5}
 - i. Annual Levy Ordinance
 - ii. Year-end bonuses for staff
 - iii. Quarterly Board self-evaluation board goals
 - iv. Other.

XIV. Public forum {15}

The Board of Trustees allows up to 15 minutes for Public Forum. Individuals may introduce themselves and speak on any library issues, not to exceed 3 minutes. Those who want their remarks to be added to the Board record must provide a copy to the Board Secretary prior to speaking.

XV. Announcements {5}

- a. By the chair
 - i. Communications to the public
 - ii. Upcoming calendar
 1. Celebration Square Dedication Event, Saturday November 3, 2018, 2:00 p.m.
 2. Next Committee of the Whole: Tuesday, November 6, 2018, 7:00 p.m.
 3. Public Hearing: Truth In Taxation Act (TITA). Tuesday, November 20, 2018, 6:45 p.m.
 4. Next Regular Board Meeting: Tuesday, November 20, 2018, 7:00 p.m.
- b. By other trustees or the director

XVI. Adjournment. ACTION { <1 }

MOTION: THAT THE MEETING BE ADJOURNED.
{Estimated total duration 141 minutes}