

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report**

Committee Work: Buildings and Grounds

Date and Time: October 1, 2019

Summary: What was discussed, reported on, accomplished? Was there consensus on a decision?

Started at 7:09 PM

The Flex

Plan is still to complete the Flex in time for the public reception scheduled for Oct. 19, but the lighting installation has been delayed, so the timeline will be tight.

The Board asked about plans for how the Flex will be used and reserved and whether a usage policy will be needed. Ryan responded that, for now, this will be a staff-controlled space and will not be schedulable, so usage policy is immediately required.

The Board asked about whether on-demand computing resources like laptops with word processing capability will still be available for patrons to use when the Flex is in use for programming or not configured as a computer lab. Ryan responded that all patron use computers have office software and that laptops with office software are also available for patron use within the library as well.

Next update is planned for October Board Meeting.

Landscaping Plan

Ryan discussed the rear section which was planned for native grasses is now empty because the grasses to be reused had been taken over by invasive grasses. Ryan reported that the sales rep we were working with has left the company and he been working directly with the Brightview branch manager to resolve remaining cost concerns. The Board discussed possible alternatives for work to be done next year, since it is too late in the season to do any additional planning this year, the project will be considered completed as is and any additional plantings for the rear section will be incorporated into next year's budget.

Ended at 7:34 PM

Recommendation(s) for Board Action (if any):

Move that the Board approve xxx (consent agenda) or (new business)

None.

Agenda Item(s) for next Committee of the Whole:

Special Use Parking Spaces
Bookmobile Maintenance and Capital Planning

Submitted by/date:

George Kotsinis / October 1, 2019