

**Warren-Newport Public Library District  
Board of Trustees  
Committee of the Whole Report**

**Committee Work: Policy**

**Date and Time:** Tuesday, October 1, 2019 7:35 – 8:14

**Summary:** What was discussed, reported on, accomplished? Was there consensus on a decision?

**3001 Access to Materials:** Amended with latest exhibits as available from ALA. Board reviewed exhibits A – J. Exhibit review on-going and expected to close in December 2019 along with final policy revision.

**1030 Board and Executive Director Responsibilities:** Amended with minor formatting throughout related to WNPL and WNPLD acronyms. Aligned to use of their/they pronouns. Consensus to approve.

**1050 Board Correspondence:** Amended to align with current practice of directly informing the board of correspondence vs scanning copies and picking up with 3 days. Consensus to approve.

**1059, WNPLD Development Council:** Board discussed strategic role of council and if there was a need for a specific policy. Agreed to retire/eliminate at this time. Consensus.

**Recommendation(s) for Board Action (if any), consent agenda or new business?**

Approve policy 1030 Board and Executive Director Responsibilities, 1050 Board Correspondence as presented or with minor comments as discussed (consent)

Retire policy 1059, WNPLD Development Council (consent)

**Tasks Pending (if any) Who – What – When:** Who's doing the task? What is it? What's the deadline?

Continue work on Policy 3001 through remainder of 2019 Committee of the Whole meetings

**Agenda item(s) for next Committee of the Whole:**

1055, Public Participation at Library Board Meetings

**Submitted by/date:**

Katherine Arnold, Policy Chair  
October 2, 2019