

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report
Summary, Personnel, and General**

Date, and Location: Tuesday, October 5, 2021, Meeting Room B

Members Attending: Bonnie Sutton, Katherine Arnold, Wendy Hamilton, Anne Linsdau-Hoeppner, George Kotsinis, Andrea Farr Capizzi, Jo Beckwith, Ryan Livergood

Also Attending: Michael Barr, Gina Ornelas, Noreen Reese

Overall Summary:

The meeting was called to order at 7:00 p.m. Committee of the Whole included: Finance, Policy, Personnel, and General topics. Reports of each area follow. The Board entered into Executive Session at 8:13 p.m. and reconvened in open session at 8:30 p.m. Vice President Kotsinis moved and President Beckwith seconded to adjourn the meeting. The motion carried on a voice vote. Committee of the Whole adjourned at 8:32 p.m.

Personnel Topics: What was discussed, reported on, accomplished? Was there consensus on a decision?

Policy 530 Remote Work: Trustees suggested further changes regarding the use of the remote agreement form. An edited version will be prepared for the October Regular Meeting.

General Topics: What was discussed, reported on, accomplished? Was there consensus on a decision?

Library Operations and Mask Update: Some new staff have been hired. Library attendance is picking up. Ryan asked the Board for suggestions on what WNPL news to share at the Intergovernmental Picnic. The Board discussed an informational program to educate people about the WTHS referendum. The Library's covid testing procedure is working well. Testing for unvaccinated staff is costing about \$300 per week. The CDC characterizes Lake County's transmission rate as high. When this goes to low, masking and testing will be reevaluated.

Trustee Vacancy: The Trustee vacancy is posted on the library website. Ryan is looking into alternate places to post the position. Jo shared some ideas that she had learned about. Some postings will be translated into Spanish.

Per Capita and Equalization Aid Grant Application Requirements: The Board will discuss Serving Our Public 4.0: Standards for Illinois Public Libraries at next month's Committee of the Whole meeting.

Staff Report from Highwood Park Library Visit: The Board discussed Eddie Kristan's report on his visit to the Highwood Public Library.

Recommendation(s) for Board Action (if any), consent agenda or new business?

Tasks Pending (if any) Who – What – When: Who's doing the task? What is it? What's the deadline?
Ryan and Jo: Edit policy 530 Remote Work for Regular Meeting

Jo Beckwith, President
10/5/2021