

**Warren-Newport Public Library District
Variance Report
September 30, 2017**

Account Number and Name	Expended YTD	Yearly Budget	Expected Budgeted YTD	\$ Difference More/(Less) Than Budget YTD	% Difference YTD	Explanation
Corporate Fund						
50320 - Health Insurance	54,979.19	219,395.00	54,848.75	130.44	0.24%	HSA estimated payments
51025 - Audit Fees	6,000.00	11,200.00	6,160.00	(160.00)	-2.60%	Work at the beginning of the year
51027 - Bank & Credit Card Fees	(1,280.49)	6,600.00	1,650.00	(2,930.49)	-177.61%	\$2,402.37 bank fee credit
51213 - Software and Hardware Support	49,600.92	97,818.50	53,800.18	(4,199.26)	-7.81%	Beginning of calendar year purchases
51410 - Telephone	11,471.66	36,568.00	9,142.00	2,329.66	25.48%	Timing July-October TDS invoices paid
51421 - Postage Meter Rental	414.00	828.00	207.00	207.00	100.00%	One quarter's charge from prior year
51505 - Staff Development Day	1,998.13	3,640.00	2,184.00	(185.87)	-8.51%	Development day in September
51650 - Newsletter Printing	7,950.00	30,000.00	7,500.00	450.00	6.00%	Quarterly payment
51670 - Classified Ads & Legal Printing	794.40	2,000.00	500.00	294.40	58.88%	More job postings
51750 - Photocopier	7,279.86	29,004.00	7,251.00	28.86	0.40%	Usage charge above estimated usage
52010 - Standing Order	6,853.02	27,400.00	7,350.00	(496.98)	-6.76%	Timing of purchases
52500 - Electronic Materials/Databases	79,782.37	166,948.00	83,474.00	(3,691.63)	-4.42%	Beginning of year purchases
53030 - Technology	98,229.99	165,477.00	99,286.20	(1,056.21)	-1.06%	Self-check stations (\$45,717.39), Electronic Door Locks (\$12,469.88) and Security Camera upgrade (\$21,670)
Building Sites & Maintenance Fund						
51820 - Building Maintenance - Landsc	3,168.00	8,448.00	3,168.00	0.00	0.00%	Only eight months of service
51850 - Building Maintenance - HVAC	17,809.96	59,548.00	14,887.00	2,922.96	19.63%	Quarterly billing
Public Liability Fund						
50100 - Liability Insurance	20,537.00	28,184.00	28,184.00	(7,647.00)	-27.13%	Beginning of year purchase.
50200 - Worker's Compensation	14,182.00	15,600.00	15,600.00	(1,418.00)	-9.09%	Beginning of year purchase
50400 - Errors & Omissions	2,533.00	2,750.00	2,750.00	(217.00)	-7.89%	Beginning of year purchase
50600 - Treasurers Bond	3,169.00	3,300.00	3,300.00	(131.00)	-3.97%	Beginning of year purchase