

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report**

Committee Work: Finance Buildings & Grounds Policy

Date and Time: 11-6-18 7:00 to 7:04

Summary: What was discussed, reported on, accomplished? Was there consensus on a decision?

- o YEAR END 6-30-2018 Audited financial statements are not yet ready,
- o Monthly FINANCIAL STATEMENTS for 7/31/18, 8/31/18, 9/30/18 and 10/31/18 are not yet ready due to the year end financial statement not yet issued.
- o Doug is setting up a meeting with the bookkeeping firm,
- o The engagement letter for next YEAR'S audit, (Fiscal Year end 6-30-2019) will be requested as soon as we receive the 6-30-2018 audited statements, The new engagement letter will include expectations for a completion date.

Recommendation(s) for Board Action (if any), consent agenda or new business?:

Tasks Pending (if any) Who - What - When: Who's doing the task? What is it? What's the deadline?

Approval of financial statements listed above,

Agenda item(s) for next Committee of the Whole:

Submitted by/date: 11-6-2018 by Treasurer Andrea Farr Capizzi