

President's Report, November 2018

October 16 Policy work: 3023 Fines and Fees; 3013 Library Card. (1 hour)
Regular Board Meeting and follow up (1.5 hours)

October 18 Meet with Ryan to plan November CW Agenda (1 hour)
Update President's Binder (2 hours)

October 19 Update President's Binder (3 hours)

October 20 Begin compiling salary data table for ED evaluation (1 hour)

October 21 Finish compiling salary data table for ED evaluation (2.5 hours)

October 22 Proofread and correct salary data table (1 hour)

October 23 Per Capita Grant requirements: RAILS video and Veteran's
History project website (1.25 hours)
Edit October Regular Meeting minutes (30 minutes)

October 28 Work on new document recommended by Trustee Farr Capizzi:
Running Effective Meetings (2 hours)

October 29 Finish Running Effective Meetings (1 hour)
Send Evaluation documents and instructions to Trustees (30
minutes)

November 4 Policy work: 3013 Library Card, 3023 Fines and Fees, 3050
Meeting Rooms (1.5 hours)

November 6 Committee of the Whole
CW Report (3 hours)

November 8 Meet with Ryan to plan November Regular Agenda
(45 minutes)
Write bonus letter (1 hour)

November 15 Policy Work: 3050 Meeting Rooms (30 minutes)

Jo Beckwith, President
WNPLD Board of Trustees
11/20/18