

**Warren-Newport Public Library District  
Board of Trustees  
Committee of the Whole Report**

**Committee Work:** Buildings and Grounds

**Date and Time:** November 5, 2019

**Summary:** What was discussed, reported on, accomplished? Was there consensus on a decision?

Started at 7:16 PM

The Flex update

The Flex is mostly done, but some punch list items remain, including replacement of damaged floor tiles. The Library has started scheduling events in the space and will be increasing utilization in the coming days.

The Vault update

Work has started and will be completed soon. Some books have been moved out of the Vault onto the shelves outside the room for greater visibility and ease of access. Work should be completed by next week.

Expectant mother parking

The Board discussed the option of dedicating some spaces in front of the Library for use by expectant mothers and about whether there are currently sufficient handicapped spaces in the parking lot. Ryan to follow up with Staff about both adding expectant mother parking and increasing the number of handicapped spaces.

Bookmobile assessment report

The Board reviewed the assessment report. The Board agreed with the recommendations provided. Ryan to review the recommended repairs with Staff and will come back to the Board if additional budget is required in the current fiscal year. Ryan to provide an update at the next Committee of the Whole meeting.

Ended at 7:40 PM

**Recommendation(s) for Board Action (if any):**

Move that the Board approve xxx (consent agenda) or (new business)

None.

**Agenda Item(s) for next Committee of the Whole:**

The Vault Update

Expectant Mother and Handicapped Parking

Bookmobile Update

**Submitted by/date:**

George Kotsinis / November 5, 2019