

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report
Summary, Personnel, and General**

Date, and Location: Tuesday, November 5, 2019 – The Flex

Members Attending: Anne Linsdau Hoepfner, Bonnie Sutton, Katherine Arnold, Andrea Farr Capizzi, Jennifer Cheng, George Kostinis (7:03 p.m.), Jo Beckwith, Ryan Livergood

Also Attending: Noreen Reese

Overall Summary:

The meeting was called to order at 7:01 p.m. Committee of the Whole included: Finance, Buildings and Grounds, Policy, Personnel, and General topics. Andrea left the Flex at 7:16 p.m. and returned at 7:18 p.m. Reports of each area follow. Trustee Farr Capizzi moved and Trustee Kostinis seconded to adjourn the meeting. The motion carried on a voice vote. Committee of the Whole adjourned at 8:50 p.m.

Personnel Topics:

Surveys for Ryan's evaluation were all returned and tabulated. George will send the results to Jo. Jo asked Trustees to bring comments and observations for the evaluation to the Board's November 19 executive session. This will ensure that the written evaluation includes everyone's voice.

General Topics: What was discussed, reported on, accomplished? Was there consensus on a decision?

The Board decided to dedicate the January 7, 2020 Committee of the Whole meeting to discussion of the WNPLD vision and mission statements. We will also review the Board philosophy if time permits.

Trustee Development:

The Board watched the United for Libraries Short Takes video: Evaluating the Library Director.

Illinois FY2020 Per Capita Grant Requirement:

The Per Capita Grant for FY 2020 requires the Board to complete at least one free online education opportunity which focuses on organizational management. The Board watched the first half of *Librarian Evolution: Libraries Thrive When We Change*. The second half will be watched at the December Committee of the Whole meeting.

Recommendation(s) for Board Action (if any), consent agenda or new business?

None.

Tasks Pending (if any) Who – What – When: Who's doing the task? What is it? What's the deadline?

Jo: prepare materials for November exec session

Personnel and General Agenda item(s) for next Committee of the Whole:

Watch second half of *Librarian Evolution: Libraries Thrive When We Change*.

Jo Beckwith, President

11/5/2019