

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report
Summary, Personnel, and General**

Date, and Location: November 2, 2021, Meeting Room B

Members Attending: Andrea Farr Capizzi, Anne Linsdau-Hoepfner, Bonnie Sutton, Wendy Hamilton, George Kotsinis, Jo Beckwith, Ryan Livergood

Also Attending: Gina Ornelas, Mike Barr, Carlen DeThorne, Beverly A. Phelps, Celeste Flores

Overall Summary:

The meeting was called to order at 7:00 p.m. Committee of the Whole included: Finance, Buildings and Grounds, Policy, Personnel, and General topics. Reports of each area follow. The Board entered into Executive Session at 7:31 p.m. and reconvened in open session at 7:52 p.m. Trustee Kotsinis moved and Trustee Sutton seconded to adjourn the meeting. The motion carried on a voice vote. Committee of the Whole adjourned at 7:53 p.m.

Personnel Topics: What was discussed, reported on, accomplished? Was there consensus on a decision?

305 Holidays: Add Father's Day to Sunday closures. Consent agenda.

530 Remote Work: Changes as per October CW meeting. Consent agenda

General Topics: What was discussed, reported on, accomplished? Was there consensus on a decision?

Library operations and mask update: Coco's Cove is open. The bookmobile is making neighborhood stops. Lake County covid numbers are still high. The Governor's mask order is still in force. A few patrons have expressed opposition to the library following the order.

Per Capita and Equalization Aid Grant application requirements: Items have been identified. They will be started in 2022.

WTHS referendum info session: Information was provided on the content of the session. Ryan will inform the Board about the maximum capacity for the meeting room. Limits will be posted at the door.

Friends of the Library Book Sale is Saturday, November 13 from 10-3.

Recommendation(s) for Board Action (if any), consent agenda or new business?

Approve policy 305 Holidays as presented (consent)

Approve policy 530 Remote Work as presented (consent)

Tasks Pending (if any) Who – What – When: Who's doing the task? What is it? What's the deadline?

Ryan: Let the Board know of the meeting room capacity for the WTHS referendum info session

Jo: Send George the word file of the ED evaluation survey

Personnel and General Agenda item(s) for next Committee of the Whole:

Exec Session to interview candidates for Board vacancy

Jo Beckwith, President

11/2/2021