

President's Report, November 2021

October 19 30 minutes	Write first draft of annual bonus note
October 19 45 minutes	Regular Board Meeting
October 24 15 minutes	Send documents for ED evaluation to all Trustees
October 25 45 minutes	Edit October Regular Meeting minutes; send to Bonnie Edit November CW agenda for meeting with Ryan tomorrow
October 26 30 minutes	Meet with Ryan to plan November CW Agenda
October 28 30 minutes	Discuss vacancy timeline with Ryan Contact candidates to inform them of timeline change
October 29 30 minutes	Discuss November agenda with Ryan Edit personnel policy 305 Holidays; send to Ryan
November 2 2.5 hours	Committee of the Whole CW Report; Send to Ryan and Gina Finalize personnel policies 305 Holidays and 530 Remote Work; Send to Ryan and Gina Finalize Trustee vacancy interview questions; Send to Ryan and Gina
November 4 30 minutes	Meet with Ryan to plan Regular Meeting agenda Send interview emails to trustee candidates
November 4-9 30 minutes	Call trustee vacancy candidates to arrange interviews Email candidates with interview confirmation and questions
November 11 30 minutes	Go to WNPL to sign checks

Jo Beckwith, President
WNPLD Board of Trustees
11/16/2021