

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report**

Committee Work: Finance Buildings & Grounds Policy

Date: 12/5/17 @ 7:06 - 7:11

Summary: What was discussed, reported on, accomplished? Was there consensus on a decision?

- Financial statements for the period 10-31-~~2017~~ 2017 were discussed. A question was raised as to why salary expense was 29.03% of the annual budget amount. Ex Dir R. Livergood will address this issue in an email to the board.
- Prior month's financial statement questions were addressed in the board packet. No expenses are expected to be over budget by yearend.

Recommendation(s) for Board Action (if any):

Move that the Board approve xxx (consent agenda) or (new business)

Approval of October 31, 2017 financial statements,

Tasks Pending (if any) Who - What - When: Who's doing the task? What is it? What's the deadline?

Ryan Livergood will address why payroll seems to be over budget.

Agenda item(s) for next Committee of the Whole:

Financial Statements for November 2017,

Submitted by/date:

Treasurer Andrea Faw Capizzi