

Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report

Committee Work: Finance Buildings & Grounds Policy

Date and Time: Tuesday, December 5, 2017

Summary: What was discussed, reported on, accomplished? Was there consensus on a decision?

Policy 3010 Hours of Operation -
no content changes
There was a discussion about the library hours; the Board is satisfied with hours
Policy 4005 Volunteers -
no content changes

Policy 2020 Expendable Trust -
policy allows the Board to transfer funds to the Endowment fund. Discussion about having a fixed percentage put into Endowment Fund vs donors giving directly to Endowment Fund

Recommendation(s) for Board Action (if any):

Move that the Board approve xxx (consent agenda) or (new business)

I move that the Board approve Policies 3010, 4005 and 2020 as revised

Tasks Pending (if any) Who - What - When: Who's doing the task? What is it? What's the deadline?

Adding 2.2.B Board will look at Unrestricted funds and given a certain % to Endowment Fund

Agenda item(s) for next Committee of the Whole:

Policy 4013 Gift Donation
Policy 1057 Advisory Groups

Submitted by/date:

Kathleen Kettman
December 5, 2017