

Board packet December 18, 2018: Policy 3013 Library Card

Friday, December 14, 2018
12:19 PM

Subject	Board packet December 18, 2018: Policy 3013 Library Card
From	Ryan Livergood
To	libraryboard
Cc	Noreen Reese; Gina Ornelas; Amy Blanchard; Sandy Beda; Jan Marsh; Meg Schmaus; Ryan Livergood
Sent	Friday, December 14, 2018 12:18 PM
Attachments	3013 Library Card December 2018 Draft 4.docx

Good afternoon,

Attached is the latest revision to Policy 3013. Here are the key modifications and the context to them:

- Staff never ask new patrons whether or not they have any outstanding obligations at their former libraries. In addition, staff never contact the former libraries of new patrons to determine if they have any outstanding obligations at their former libraries. **Thus, it is my recommendation the Board remove Section 2.05 from Policy 3013.**
- The only time staff will ever contact other libraries to check the status of a library card is in the instance of individuals that have Illinois library cards from other libraries. In the event an individual visits WNPL and wants to use their Illinois library card for reciprocal borrowing privileges, staff will reach out to that individual's home Illinois library to verify that their library card is in good standing. **This practice is reflected in Section 7.01 of the policy.**

The points above are reflected in the draft of the attached policy.

Thanks,
Ryan

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