

President's Report, December 2018

November 17	Proof ED Evaluation survey results, send to all Trustees (1 hour) Draft December CW agenda (30 minutes)
November 18	Prep for ED Evaluation Exec Session (1 hour)
November 20	Meet with Ryan to plan December CW Agenda and sign annual appeal letters (1.5 hours) November Regular Meeting (2 hours)
November 23	Update President's binder Update CW agenda (30 minutes)
November 24-December 1	Write first draft of Ryan's annual evaluation; Send to Trustees (7 hours)
December 2	Update ED Evaluation binder with 2018 documentation Print documents for December Regular Meeting Executive Session (1 hour)
December 3	Update ED evaluation survey and memo for 2019 (2 hours)
December 4	Committee of the Whole CW Report (2 hours)
December 6	Meet with Ryan to plan December Regular Agenda (1 hour)
December 9	Work on ED Evaluation documents (1 hour)
December 12	Prep for ED Evaluation exec session (1 hour)

Jo Beckwith, President
WNPLD Board of Trustees
12/18/18