

# Board packet December 17, 2019: Illinois Public Library Per Capita Grant Application

Friday, December 13, 2019 11:27 AM

<b>Subject</b>	<b>Board packet December 17, 2019: Illinois Public Library Per Capita Grant Application</b>
<b>From</b>	Ryan Livergood
<b>To</b>	libraryboard
<b>Cc</b>	Noreen Reese; Gina Ornelas; Amy Blanchard; Sandy Beda; Jan Marsh; 'AFarr@MichaelSilver.com'
<b>Sent</b>	Friday, December 13, 2019 11:25 AM
<b>Attachments</b>	WNPL Per Capita Grant Application December 12.pdf; Personnel Standards.pdf

Good morning,

Attached you will find two documents:

- The Illinois Public Library Per Capita & Equalization Aid Grant Application (Initial draft)
- Personnel Standards (e.g., Serving Our Public 3.0: Standards for Public Libraries / Chapter 3, Personnel)

To assist with completing the Per Capita Grant, please do the following:

- Review the Per Capita Grant requirements for FY2020 e-mail I just sent to you and make sure you have completed your review of chapters 11 through the appendices of "Trustee Fact File Third Edition" prior to Tuesday's meeting. [Click here to access this resource online.](#)
- Review the Personnel Standards document attached. Note that WNPL already meets all of these standards.
- Review questions 6 & 7 of the Illinois Public Library Per Capita & Equalization Aid Grant Application and be prepared to share, if any, your thoughts about any modifications to current practices or policies in the upcoming year based upon the information you reviewed to fulfill the requirements of the Per Capita Grant.

Thanks,  
Ryan

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