

**Warren-Newport Public Library District**  
**Board of Trustees**  
**Committee of the Whole Report**

**Committee Work:** Buildings and Grounds

**Date and Time:** December 3, 2019

**Summary:** What was discussed, reported on, accomplished? Was there consensus on a decision?

Started at 7:12 PM

**The Vault Update**

Major work is now complete. The new updates include the addition of higher-end STEM-themed computers with video editing and creative software installed. Video gaming has been reduced from two stations to one, though all game systems remain, with gaming alternating among available systems based on game. The combined changes will likely require updates to "Policy 3045 – The Vault" to add more detailed usage guidelines around the STEM PC's and gaming station. The Board will review that policy with input from staff early next year.

**The Flex Update**

Issues have been identified with the new flooring. The flooring is already showing damage after limited use. Ryan is working with the flooring contractor to replace the flooring under warranty with a more durable product.

**Expectant Mother and Handicapped Parking**

The Board discussed the option of dedicating some spaces in front of the Library for use by expectant mothers and about whether there are currently sufficient handicapped spaces in the parking lot. After reviewing recommendations from Staff, the Board recommended against adding expectant mother parking but determined that it would be beneficial to add two additional handicap parking spaces in the rear parking lot adjacent to the existing accessible access ramp. The addition of the new designated handicap spaces will be considered along with overall restriping options when the rear parking lot is resurfaced next year.

**Bookmobile Update**

The Board reviewed the immediate bookmobile repair estimates and determined that the highest priority repairs can be completed within the existing budget, so no Board action is needed at this time. Ryan to advise the Board if costs overrun and additional budget is needed.

Ended at 7:40 PM

**Recommendation(s) for Board Action (if any):**

Move that the Board approve xxx (consent agenda) or (new business)

None.

**Agenda Item(s) for next Committee of the Whole:**

Bookmobile Update

Flex Flooring Update

**Submitted by/date:**

George Kotsinis / December 13, 2019