

**Warren-Newport Public Library District
Board of Trustees
Committee of the Whole Report**

Committee Work: Buildings and Grounds

Date and Time: December 1, 2020

Summary: What was discussed, reported on, accomplished? Was there consensus on a decision?

Started at 7:08 PM

LED Lighting Update

Ryan reported that the Library is working with the Library's architecture design firm, Product Design Architecture, to prepare for the RFP process. The plan is to send the RFP out for bids in early January and to present available bids to the Board in early 2021.

Retaining Wall

There is an issue with a wooden retaining wall in the Library parking lot near the employee entrance. Ryan presented photos showing that there are cracked timbers and visible bowing in the wall in an area adjacent to the staff handicap parking spaces. Ryan has expressed concern that the retaining wall may collapse if it is not repaired in a timely manner.

Ryan has proposed using \$8000 - \$9000 of the remaining funds from the parking lot project to replace the existing wooden retaining wall with a concrete block wall. This work was not budgeted as part of the parking lot project.

The Board determined that this item should be added to the next regular board meeting for a vote to transfer funds from the parking lot project to this new project.

Ended at 7:20 PM

Recommendation(s) for Board Action (if any):

Move that the Board approve xxx (consent agenda) or (new business)

Retaining Wall

Move that the Board approve the transfer of \$9000 from the parking lot project to the Retaining Wall project and authorize work to begin. (new business)

Agenda Item(s) for next Committee of the Whole:

LED Lighting Update

Retaining Wall Update

Submitted by/date:

George Kotsinis / December 1, 2020